



**CAREERS**  
BUSINESS INSTITUTE

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# Early Childhood Development Practitioner (NQF 4) Certificate



## Early Childhood Development Practitioner NQF Level 4 (131 Credits)

Careers Business Institute has been empowering the community since its inception in 1991. We provide a comprehensive range of Management, Office Administration, Financial and IT courses that have been designed to help you launch your successful career. The Careers Training Group has campuses in Umhlanga Ridge and at the Chatsworth Centre in Kwazulu Natal

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**QCTO**  
Quality Council for Trades & Occupations

## Early Childhood Development (ECD) Practitioner (NQF 4) Certificate

### What is an Early Childhood Development Practitioner?

Early Childhood Development (ECD) is the phase between birth and the school-going age (pre-school or crèche). This is when children learn foundational cognitive abilities, attitudes, and skills, preparing them for primary schooling and the rest of their lives.

Early Childhood Development Practitioners (ECD) plan, organize and conduct activities to help pre-primary school learners develop a wide variety of skills including speech, reading, writing, motor skills and social interaction.

We've highlighted a few of the core responsibilities of an ECD practitioner

- Plans ways to teach children indoors and outdoors
- Chooses educational material to suit the needs of the children
- Co-ordinates activities to help develop motor skills, build confidence etc.
- Promotes language development through story-telling, songs and discussions
- Keeps children safe at all times
- Discusses progress of the child/children with parents or guardians
- Applies first aid for sick or injured children
- Stays in contact with parents in case of an emergency

During the 2024 SONA, Early Childhood Development had been highlighted as the biggest challenge to the Education system of South Africa. The demand for qualified ECD practitioners is set to increase exponentially nationally with demand internationally growing year on year. (Dept. of Basic Education 2024)

### The Management Assistant Certificate Solution by Quality Council for Trades & Occupations (QCTO)

The QCTO is responsible for overseeing the development, implementation and maintenance of qualifications within the South African National Qualifications Framework (NQF).



As an integral part of South Africa's education and training system, the QCTO is responsible for ensuring that the skills development programmes meet the required standards and are in line with South Africa's economic and social goals. By setting and maintaining high standards, the QCTO contributes to the overall improvement of skill development and workforce quality.

### Is a Career as an Early Childhood Development Practitioner for me?

Early Childhood Development careers have the following characteristics; patient, caring, and the ability to stay calm in difficult situations in high-pressure situations. They also have a distinct love for working with children. If you display these characteristics a career as an ECD practitioner may be perfect for you.

## Early Childhood Development (ECD) Practitioner (NQF 4) Certificate

### Early Childhood Development Practitioner (NQF 4) certification at Careers Business Institute

The purpose of this qualification is to prepare a learner to operate as an Early Childhood Development Practitioner. An Early Childhood Development Practitioner plans and prepares early childhood activities, facilitates and mediates learning, observes and assesses the progress of children, and reflects on learning in an inclusive, play-based environment to support holistic development of children (from conception – school going) in different centre-based or non-centre based settings.



A certified Early Childhood Development practitioner will be able to;

- Plan and prepare broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings.
- Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre based setting.
- Observe, assess and record each child's progress.
- Compile a report of each child's progress.
- Maintain and promote the well-being, health, nutrition, safety and protection of children.

Careers Business Institute have been producing professional graduates for over 30 years, being Nationally & Internationally accredited has assisted our alumni in finding employment sooner!

### I'm a Certified Early Childhood Development Practitioner, What now?

Certified ECD Practitioners have a wide range of Career Opportunities available. We have listed some of the more widely available careers for certified Management assistants;

- Au pair
- Nursery School Teacher
- Crèche Mother
- Pre-Primary School Teacher (Gr1-3)



**Early Childhood Development Practitioner**

Students have the option of specialization through Management, HR or IT programs offered at Careers Business Institute. Are you looking to become a Computer Technician? Maybe you'd like to become a Human Resource Practitioner? Contact a Careers Business Institute Campus to find more about these courses and their requirements!



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## Course Breakdown: Knowledge Modules

- Introduction to the Early Childhood Development Sector
- Theories and Perspectives of Child Development
- Planning and Programme Development in Early Childhood Settings
- Facilitation and Mediation of Active Learning
- Observation and Assessment in Early Childhood Development
- Promotion of Health, Safety and Well-Being of Children
- Administration for Early Childhood Development Services and Programmes



## Course Breakdown: Practical Modules

- Plan and Prepare Inclusive Educational Activities and Routines Using an Approved Programme Based On The Curriculum Framework
- Facilitate and mediate active learning in an integrated and holistic learning programme
- Observe, assess, record and report each child's progress according to the age and stage

- Support and promote the health, nutrition, safety, protection and well-being of children
- Build and maintain collaborative relationships with parents and other service providers
- Prepare and maintain administrative systems

## Course Breakdown: Work Experience Modules

- Learning programme and routines planning and preparation process
- Processes of facilitating and mediating the learning programme in a variety of contexts
- Processes of observation, assessment, recording and reporting on children's learning and development
- Processes and procedures of promoting the health, nutrition, safety, protection and well-being of children in an early childhood development setting

## Minimum Requirements & Details

Minimum Requirements: Grade 11 (English) or any NQF 3 Qualification

Full - Time: 1 Years (Part time also available)

SAQA ID: 97542

Credits: 131

Assessment method: External Integrated Summative Assessment (EISA).

**Includes FREE Learning Materials – No hidden costs!**

## Course Fees

Careers Business Institute has developed easy payment options for all courses. Please enquire for a full fee schedule